



## Service Hours Verification Form

Please use this form to track your hours while you are collecting Wish List items. Bring this completed form with you when you drop off the items and the Manager on Duty will sign it for you. Items can be dropped off any day from 9am-9pm. Please keep in mind that there are not always people available to assist in carrying donations into the House. If you have an especially large donation, would like a tour of the House or have any special needs, please email [volunteer@rmhc-kentuckiana.org](mailto:volunteer@rmhc-kentuckiana.org) to schedule your drop off.

Task	Hours	Notes
Creating Signs/Fliers		
Hanging Signs, Passing out Fliers, Asking neighbors, etc.		
Collecting Items		
Sorting Items		
Thanking Donors		
Transporting Items		
Other		
<b>Total Hours</b>		

Student Signature \_\_\_\_\_

RMHCK Manager Signature \_\_\_\_\_

Date of Donation \_\_\_\_\_

**KEEPING FAMILIES CLOSE.**

Ronald McDonald House Charities of Kentuckiana